

FORM C: Child Safeguarding Officers and School Authority Details

Child Safeguarding Officers and School Authority Details for Edmund Rice Education Australia Flexible Schools Ltd (ERAFSL) - Queensland Region

A current completed copy of this proforma must be kept at the school/entity and be freely available to staff, students and parents/caregivers. A current completed copy must also be given to each Child Safeguarding Officer.

Townsville Flexible School

Concerns about inappropriate behaviour of employees and all harm/likely harm to students at this school/entity may be reported to the Child Safeguarding Officers whose names appear below.

There must be at least two staff members at the school/entity who are appointed as Child Safeguarding Officers by the Principal/Entity, Director, and Chief Executive Officer. The Principal/Regional Director and Chief Executive Officer and Head of Campus (HOC) must be listed.

• Principal / Area Principal	Owen Mayor	0428 042 993	owen.mayor@flexi.edu.au
• Head of Campus	Helen Scott	0408 335 463	helen.scott@flexi.edu.au
• Associate Head of Campus	Mark Burgess	07 4724 9600	mark.burgess@flexi.edu.au
• Associate Head of Campus	Melissa Walker	07 4724 9600	melissa.walker@flexi.edu.au
• Senior School Program Coordinator	Melissa Sotheren	07 4724 9600	melissa.sotheren@flexi.edu.au
• Junior School Program Coordinator	Ray Burgess	07 4724 9600	ray.burgess@flexi.edu.au
• 0.4 Inclusive Education Coordinator	Heather Burgess	07 4724 9600	heather.burgess@flexi.edu.au

The Edmund Rice Education Australia Flexible Schools Ltd Director and **Chief Executive Officer**, Dr Matthew Hawkins can be contacted on 07 3741 1111.

The Catholic school authority for this school/entity is known as:

Edmund Rice Education Australia.

For which the Governing Body is:

Edmund Rice Education Australia Flexible Schools Ltd.

The Directors of the School/Entity's Governing Body are:

Helen Margaret Spain, Peter Norman Fredrick Pearce, Robert Loring Feeney, Ciaran William Handy, John Patrick O'Connor, Debra Maureen Patricia Sayce, Kate Britteny Hands, Suzanne Joy Calicetto, Natasha Christine Roe

Important Information

Although employees are required to follow the Child Safeguarding Processes and Guidelines laid down by Edmund Rice Education Australia Flexible Schools Ltd (Queensland Region), this does not limit the freedom of any person to take immediate action to notify police of any complaint or concern about the safety of a student, particularly if they believe that it is essential to ensure a student's safety.



Please note: this form must be kept up to date and retained to meet legislative requirements. A copy of this information must also be displayed in the foyer of the school/entity and on posters displayed throughout the school/entity. The form should also be put on the school's website.

